



anassa
a boutique sailing experience

LEFKAS D-MARIN BASE GUIDE



WELCOME ONBOARD!

Base Map

Location → <https://maps.app.goo.gl/2Xd9dKmgMbzWvMUK6>



Contact Details

For any requests prior to your embarkation, please always liaise via our Chartering Department (reservations@anassasailing.com) or your broker via whom you booked. In case you need assistance while you are onboard, please exclusively liaise with our Base Manager and the Base Staff, who should be your first point of contact, as they are responsible to help you. This is to avoid 3-way or missed communication and also make sure that you make the most of our base staff's assistance as soon as possible.

Base Manager

Mr. Fanis Gaitanos

Mobile Phone: +30 6932606223

Base Phone: +30 26450 23593

Email: charter@aquariusyachtcharter.com

Mr. Andreas Vlachakis

Mobile Phone: +30 6975600904

Base Phone: +30 26450 23593

Base Amenities

- ✓ Electricity
- ✓ Water
- ✓ Restaurants
- ✓ Bars
- ✓ Supermarket / Grocery store
- ✓ ATM

License & Sailing Qualifications

Sailing license required: Yes, at least 2 sailing license holders, or a declaration of trust by the skipper towards his deckhand.

For sailing on our 42+ ft Catamarans, we need a sufficient sailing resume.

Payment Methods

The base can only accept: Visa, Mastercard and cash. We do not accept AMEX.

Please note that all Optional Extras are payable on spot in cash.

Provisioning

This base provides a provisioning service at extra charge. Just please make sure ask our provisioning list or send us your list at least 7 days prior to your embarkation.

SUPERMARKETS TIMETABLE

Day Time

Monday - Friday: 8:00 –21:00 (apprx)

Saturday - Sunday: 8:00 – 21:30 (apprx)

Opening hours may differ during public holidays.

Parking

There is free parking available in the marina.

Preparation procedure

Before your arrival in Lefkas, there are some preparations to be done, in order to organize your charter in the most convenient way.

Passport Copies/Sailing License

One valid/acceptable sailing license is required onboard. We will need copies of the Sailing Licenses of the Skipper and the Co- Skipper. For the rest of the Crew, we will just need copies of the Passports or IDs.

Crew List

Please make sure to provide us with your filled/finalized Crew List as soon as possible via email. Your crew list, should have the full names of all the passengers, as well as their Passport or ID numbers. Please make sure to provide us with at least two phone numbers and an email address, in case we need to contact you. The Crew Lists and the Charter Parties are checked and stamped by the Port Authorities prior to your embarkation.

Add-On Extras/Special Requirements

Any extras required (water toys, outboard engine or services like transfers, Wi-Fi, provisioning etc.) should be communicated well in advance to our Head office or via your broker in case your booking is such one. In case you decide to add any extras on the day of embarkation, please check with the base staff directly on spot.

Arrival & Departure information

Please make sure to always provide us with your ETA (Estimated Time of Arrival) and means of Transportation (Flight Details or Ship name and arrival time) as soon as possible, so that our base staff can be aware and expect you at the base. We can take care of arranging your transfers from/to the airport or the port of Lefkas upon request. In such case, we will need to have the transfer details finalized at least 5 days prior to your embarkation.

Procedures upon arriving in our office in Lefkas

Our staff will be expecting you in Anassa office (map displayed in the 2nd page of this document). You can leave your luggage outside our office while your boat is being prepared.

A base staff member will take care of all the paperwork needed such as Crew list check, Skipper Licenses, contact numbers and will help you complete the payment of any Obligatory or Add-on extras, such as the End Cleaning fee, the Full Security Deposit or Damage Waiver, which are payable on spot.

You should then be able to get on board, do your provisioning or stroll around the marina.

Late arrival? No problem

In case of late arrival, our staff can wait you till approximately 20:00. Your yacht will be open, with the lights turned on and the keys waiting you in the cockpit. The boat will be cleaned and equipped for anything you might need until the next day (water, toilet paper, etc.). The documentation and check in procedure will take place on the following day's morning.

Check in/Check out Details

Check in time: 17:00

As soon as we complete the paperwork in the office, your boat awaits you shiny and clean! Before setting sail, you will do the check in with our experienced staff, in order to get to know your yacht a bit better. We will show you everything you need to know and we will guide you how to fill the inventory list.

After checking that everything is in place, you are ready to go, and we remain at your disposal, to support you with anything you might need through your trip! We can guarantee that all yachts will be handed over to their crews before 17:00, however if you inform us that you arrive at the port quite early, we can arrange the earliest possible embarkation.

Check out time: 09:00

Your holidays are coming to an end, and it is time to come back to the port. We will need you to return to the base in the evening before the disembarkation, so you will have to return latest by Friday 16.00 in order to be able to do the proper check-out procedure with us. The suggested time is before 15:00 in order to skip

the big line for refueling and allow us time to inspect the boat during the daylight. The marina's authorized divers, who we hire to inspect all our boats underwater (hulls, keels and propellers) need broad daylight to ensure that everything is as it was and as it should be. The very final step of your check out procedure will be to fill our note delivery form. This is the final step in order for your charter to come to an end and your security deposit to be released.